

**Qualifications for employment at Watermark requires having made a life commitment to Jesus Christ, agreement in writing with the Beliefs and Governance statements of Watermark, and having a work history and a lifestyle that is consistent with scriptural principles in the Bible.**

**Job Title: Tech Resources Coordinator**  
**Department: Arts**

**FLSA status: Exempt**  
**Reports to: Technical Director**

**Position summary:** Responsible for providing professional technical support for the staff and events with broad-based knowledge and experience Live Event Production, Audio, Lighting & Video Systems. Building and Leading a volunteer team that supports Weekend services and mid-week events. As a member of the Tech Arts Team, may be called upon for other projects.

**Spiritual Gifts:**

- Administration
- Serving

**Role qualifications:**

- Passion for providing technical support for the diverse needs of all ministries
- Passion for working with and training volunteers
- Dependable, Discreet, Friendly, Professional, Neat and Patient
- Previous experience in Live Production (audio, video, lighting)
- Experience with network systems (IT) is a plus
- Experience with recruiting and training volunteers teams is a plus.
- Membership or pursuit of Membership at Watermark
- Consistent self-leadership in the area of the spiritual disciplines

**Position Responsibilities:**

1. Participate in staff planning meetings.
2. Participate in Technical Arts meetings.
3. Consult on technical needs for campus venues and specific ministry event requirements
4. Recruit, train, and shepherd Tech Arts Volunteers (audio, lighting, video).
5. Alternate schedule with other Tech Resources Staff to provide Leadership to Weekend Services, mid-week events, Children's Ministry and Student Ministries, etc.
6. Part of the team responsible for the regular maintenance of campus venues
7. Needs to be available on a cell phone after regular work hours to fulfill role duties & requirements.  
Watermark will reimburse a portion of cell phone expenses.

**Essential skills and experience:**

- Technical troubleshooting skills
- Good organizational skills
- Detail oriented
- Works well with others
- Ability to multi-task
- Forward thinking
- Team Building
- Adobe Creative Cloud a plus